

Greening Chiddingly

Risk Assessment for the Tour de Chiddingly community cycle event

Date of Event: 17 September 2022.

Ride description: Three-mile and six-mile circular routes on low traffic roads starting and finishing at the Village Shop in Muddles Green.

Introduction

Public liability insurance for the Tour de Chiddingly event will be in place through Cycling UK. In order to comply with the requirements of the insurance cover, a risk assessment for the ride must have been completed.

The Risk Assessment helps to identify the risks associated with the event and the action required to reduce them. It is not expected that all risks can be eliminated, but we are required to protect people as far as is 'reasonably practicable'.

This risk assessment is an examination of what could present a hazard and could cause harm to people. Once a hazard has been identified, it is then a matter of assessing what the risk is in relation to that hazard. The risks are graded LOW, MEDIUM and HIGH.

HAZARD = something with the potential to cause harm.

CONTROL MEASURES = what will be done to control a hazard.

RISK = the chance (low, medium or high) of that hazard causing harm once the control measures have been implemented.

In organising the event, we have taken reasonable measures to ensure that the ride is as safe as it can be. However, it is important to note that **individual riders have a duty of care**, not only to themselves, but to members of the public and to the persons with whom they are riding.

This risk assessment is divided into two parts: Part A relates to the organisation and operation of the event and Part B to the specific hazards identified on the two routes during a site visit on Sunday 21 August 2022.

Part A – Event Risk Assessment

Duty of care owned by	Hazard and Risk	Who is at risk	Controls	Residual risk with controls	Further controls needed?	What	By whom
Ride organiser and parents/guardians	Young riders less experienced	Young riders	<ul style="list-style-type: none"> • Parental consent form required for all riders under the age of eighteen. • All riders 13 and under to be accompanied by an adult. 	Low	N		
Rider	Equipment: Bike in unsafe condition, causing rider to have an accident	Rider and Public	<ul style="list-style-type: none"> • Cycles must be legal and roadworthy. • Riders advised to inspect their cycle, paying particular attention to brakes, frame, steering, pedals/cleats, wheels and tyres. 	Low	N		
Rider	Equipment: Breakdown causing rider to be stranded	Rider	<ul style="list-style-type: none"> • Recovery vehicle in place on day of event to recover stranded riders. • Ride leaders have mobile phone details to call out recovery vehicle. 	Low	N		
Rider	Equipment: Clothing – visibility, comfort and safety	Rider	<ul style="list-style-type: none"> • Riders to assess weather conditions and forecast and dress/prepare appropriately. • Cycling helmet use recommended. • Recommend high visibility clothing / jackets. • Recommend the wearing of suitable eye protection 	Low	N		
Ride organiser	Adverse weather conditions	Riders	<ul style="list-style-type: none"> • Ride to be cancelled if continuous heavy rain and/or strong winds forecast. 	Low	N		

Duty of care owned by	Hazard and Risk	Who is at risk	Controls	Residual risk with controls	Further controls needed?	What	By whom
Rider	Rider gets lost/stranded	Rider	<ul style="list-style-type: none"> Ride leader and follower assigned for each route. Directional route signage in place at junctions. Sign in sheet at start point to be completed by all riders before departure and upon return. 	Low	N		
Riders and ride organiser	Issues arising from lack of hydration	Rider	<ul style="list-style-type: none"> Riders to ensure they know the distance of ride prior to attending meeting point. Riders have responsibility for ensuring that they carry sufficient liquid for duration of ride. 	Low	N		
Rider	Poor health	Rider	<ul style="list-style-type: none"> Riders to ensure they are aware of the distance and are of a sufficient level of fitness to complete the ride. Riders should not attend if they are feeling unwell or do not think they are able to complete the ride. If during a ride the rider becomes unwell, to inform the Ride Leader immediately. 	Low	N		
Riders and ride organiser	Traffic issues	Riders and public	<ul style="list-style-type: none"> Riders to listen to advice / safety instructions given by the Ride Leader. 	Low	N		
Ride organiser	Riders unaware of hazards on route	Rider	<ul style="list-style-type: none"> Ride organiser to undertake a pre-ride briefing for all riders to cover: The route, including any known hazards, diversions or other considerations. Any issues relevant to the weather. 	Low	N		

Duty of care owned by	Hazard and Risk	Who is at risk	Controls	Residual risk with controls	Further controls needed?	What	By whom
Riders	Collision with each other	Riders	<ul style="list-style-type: none"> Riders to allow a reasonable to distance to riders in front and to the side, thereby facilitating avoidance/braking. When negotiating unforeseen conditions (such as potholes), riders should be aware that their actions impact on others. 	Low	Y	All incidents to be reported on return to start point. An accident report submitted detailing the circumstances.	Rider and Ride Organiser
Riders and public	Collision with motor vehicle	Riders and public	<ul style="list-style-type: none"> Riders to obey all traffic signals and signs. Riders to warn of approaching vehicles using known calls. Riders to pull over on narrow/ single track lanes to allow vehicles to pass. 	Medium	Y	All incidents to be reported on return to start point. An accident report submitted detailing the circumstances	Rider and Ride Organiser
Riders	Passing horses	Riders and public	<ul style="list-style-type: none"> Consult Cycling UK and British Horse Society Guidance on passing horses here. 	Low	N		
Rider and Ride organiser	Feedback on event		<ul style="list-style-type: none"> Ride organiser to conduct feedback survey following the event, including seeking information on safety issues and hazards. 	Low	Y	Report feedback to Greening Chiddingly Group	Ride Organiser

Part B – Route-Specific Hazards

Hazard	Risk 1=Low 3=High	Severity 1=Low 3=High	Total Risk x Severity	Locations	Control Measure	Warning Given
Potholes	2	3	6	Honeywick Lane, Stalkers Lane, Ailies Lane	Circled with yellow road-marking chalk.	At safety briefing before ride.
Uneven Surface	2	2	4	Parsonage Lane, Stalkers Lane, Ailies Lane	Yellow zig-zag marking on road surface in yellow road-making chalk.	At safety briefing before ride.
Loose Gravel	2	2	4	Honeywick Lane, Stalkers Lane, Ailies Lane	Surface to be swept prior to ride in problem areas.	
Steep descent	2	1	2	Honeywick Lane	Slow marking in yellow road-chalk before descent.	At safety briefing before ride.
Reduced forward visibility at corners	2	2	4	Ailies Lane	Slow marking in yellow road chalk.	At safety briefing.