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| **Greening Chiddingly Meeting**  **Wednesday 27 April 2022**  **Six Bells, Chiddingly**  **Notes** |

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| **Attendees** | | | |
| David Nash (Chair) | Mark Valleley (Secretary) | Gail Giles |
| Mike Goss | Sheryl Renninson | Noel Hardy |
| Helen Denning | Tina Letanka | Stuart Hall |
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| **Apologies** | | |
| Sally Ashby | Winnow Hardy | Emily Ticehurst |
| Peter Gunner | Frankie Hornby | Dylan Walker |
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| **Item** | **Action** |
| 1. **Welcome and notes from the previous meeting** |  |
| * 1. David Nash welcomed everybody to the sixth meeting of the group. The focus of the meeting would be a call to action for the forthcoming events.   2. Actions from last meeting reviewed. Majority to be dealt with under items on the agenda.   3. Event Planning Agenda item to be taken first as Stuart Hall not able to attend meeting until 8pm for Website Development item. |  |
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| 1. **Event Planning** |  |
| * 1. Chiddingly Church Fete – 11 June 2021      1. Greening Chiddingly Stall - an opportunity to promote forthcoming events, raise the profile of the group and attract new members.      2. The following items would be needed for the stall: * A table and cloth to cover the table * Two chairs * ‘Greening Chiddingly’ banner/sign to attach to front of table * A green game * Map of village for people to mark-up existing green activity in the village and ideas for improvements they would like to see creating a ‘green map’ of the village * A poster display board on which to mount the map * Flyers advertising forthcoming Green Weekend and Tour de Chiddingly’ cycle event * A sign-up sheet for people to leave their details, express interest and sign up for the Green Weekend and ‘cycle event * **The following group members to staff the stall**:   + Sheryl   + Dave   + Emily   + Mark   + Emily   + Frankie   + Helen?     1. Given that Frankie and Emily were not at the meeting, Dave to email them to confirm that they would be able to complete the actions that had been allocated to them listed above.   1. Green Weekend      1. Following last meeting Dave and Sheryl had met to take forward organisation of Green Weekend events.      2. Events to take place on Saturday 20 August 2022.      3. In outline these will consist of a Jumble trail (a car boot sale but on your doorstep) and Eco Open Houses (those who have made adjustments to their home or garden to reduce their carbon footprint or increase biodiversity to showcase these improvements to others in the village).      4. Communal spaces would be identified for people not having drives on which they could position stalls or for those living outside Chiddingly and Muddles Green. Mike to confirm with Sue (Village Shop Manager) that it would be ok to locate these stalls adjacent to village shop on Saturday 20 August.      5. Dave and Sheryl talked through the content of a flyer that they had produced to promote. One side of the flyer contained details of the two Green Weekend events with the reverse giving details of the community cycling event in September and the Greening Chiddingly website.      6. The flyer asks people to sign up for both the events. A map would be produced for download through the website showing the Jumble Trail stalls and Eco Open House locations.      7. The flyer could also be used as a poster with a few copies being printed on slightly heavier paper for this specific purpose. Enough copies of the flyer would be produced to enable them to be distributed to all households in the village. Copies of the flyer would also be made available in the village shop.      8. A Parish News update for the June issue had already been submitted promoting the Green Weekend events.      9. The following Eco Open House locations were identified from within the group: * Sheryl * Mike * Helen * Noel   1. Community Cycling Event – ‘Tour De Chiddingly’ – Saturday 17 September      1. Mike, Mark and Will Rennison had met on 17 May to take forward arrangements for cycle event. * Two routes 3 mile and 6 mile * Start and finish at village shop * Registration time 11am with 11.30 departure. Village shop 10-year celebration barbeque commences at 1pm * Public liability insurance to be purchased through Cycling UK * Risk assessment of route to be undertaken in August * Event to be promoted on reverse of Green Weekend flyer. Participant info sheet to be available on website. * Voluntary entry fee of £1 to be sought * Parental consent form required for all those under 18 years of age. All those 13 years of age must be accompanied by an adult.   + 1. Further cycle event planning meeting to be arranged before June 29 meeting of the group. | **ET/FH**  **ET/FH**  **ET/FH**  **ET/FH**  **DN**  **DN**  **DN/SR**  **MV**  **DN**  **MG**  **MV** |
| 1. **Website development** |  |
| * 1. Stuart and Dave demonstrated the current progress with the development of the website. This was very well received by the group.   2. Draft content had been generated for each of the individual pages shown in Annex 1.   3. The website needed to be completed before the village fete on 11 June as flyer that would be distributed at the fete would contain links to it.   4. **Dave needed final comments back on the content of a number of the pages by 27 May as follows:** * Eating greener – **Helen** * Reducing consumption - **Sheryl** * Enhancing green spaces - **Sally** * Thinking about where you invest – **Sheryl**   1. An email address ([info@greeningchiddingly.org](mailto:info@greeningchiddingly.org)) was being created to enable people to get in touch via the website if they require further information.   2. A further page that Dave needed help generating was the Directory of Local Services, which would list businesses producing local foodstuffs and services that could assist people in reducing their carbon footprint ( e.g. energy and home heating).   3. Gail agreed to supply a list of the food suppliers currently used by the Village shop   4. Dave suggested having a monthly 300-word blog on the website to enable group members to report on recent experiences or activity related to the aims of the group. The following ideas came out of the discussion: * Mike – the challenges of changing your energy supply * Sheryl – the benefits of no dig gardening * Tina – the organic corner in your garden   3.9 Mike agreed to try and generate a blog by the end of May, if possible. | **HD**  **SR**  **SA**  **SR**  **GG**  **MG** |
| 1. **Areas for Further Action** |  |
| * 1. Given the current programme of events it was felt that no new activities should be identified until the current ones had been completed.   2. A discussion took place about involving young people.   3. A young person could be invited to produce a blog about what they would like to see happen to make the village become greener (see previous item).   4. Involve Cat Wood-Evans – she manages the Art Wall in the shop and is also the point of liaison between the Shop and the School. The school exhibit in the shop four times a year. A possible art wall project for further discussion at the next meeting to tie in with the cycle event on 17 September could be about what needs to happen to make the village become greener?   5. Potential link to Girl Guides ECO/Sustainability badge? | **All** |
| 1. **Communications** |  |
| * 1. Dylan to speak at Parish Assembly on 24 May 2022. Five-minute presentation followed by five-minute Q&A. Dave had supplied list of items to cover to Dylan. | **DW** |
| 1. **Formalising status of the group** |  |
| * 1. A discussion took place about the need to formalise the status of the group, particularly if it were to apply for funding for activities and handle cash.   2. Sheryl agreed to investigate setting up a bank account.   3. In terms of a constitution for the group, Mike agreed to supply a copy of the constitution for the Community Land Trust and the Plunkett Model Rules for the Village Shop. | **MG** |
| 1. **Arrangements for Future Meetings** |  |
| * 1. Agreement that it would be good to try and vary the days of the week on which future meetings were to be held as many of those wishing to attend could not do Wednesdays.   2. Richard at Six Bells only able to offer forward programme of meetings on Wednesdays. An alternative venue would need to be identified if meetings to be held on other days of the week. Possibility of holding meetings in Village Shop discussed.   3. **Mike to check with Sue the Village Shop Manager if it could be used.**   4. **POST MEETING NOTE** – Sue the Shop Manager has agreed that Shop can be used   5. Date of June meeting (Weds 29 June) has already gone to press in Parish News. Date of July meeting to be changed to Tues 26 July in Village Shop   6. Mark to inform group via email of change of date and venue for July meeting | **MG**  **MV** |
| 1. **A.O.B.** |  |
| * 1. **Date and time of next meeting: 19.30 Wednesday 29 June 2022 – Back Bar, Six Bells**   2. Revised date for July Meeting – Tuesday 26 July 2022 – Village Shop |  |

**Annex 1- Website Structure**

**GREENING CHIDDINGLY GROUP - WEBSITE STRUCTURE**

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| **Page** | **Themes on page** |
| * **Home page** | * Welcome message; * Events; * Social media feeds |
| * **Climate change and Chiddingly** | * What is climate change * How will climate change affect Chiddingly? |
| * **Nine things you can do about climate change** | * To include the following pages |
|  | * Eat greener |
|  | * Reduce your car use |
|  | * Reduce your energy use |
|  | * Cut back on flying |
|  | * Reduce consumption |
|  | * Protect and enhance green spaces |
|  | * Thinking about where you invest |
|  | * Make your voice heard |
|  | * Talk about the changes you make |
| * **Blog page** |  |
| * **Directory of services** |  |
| * **About us** | * Meeting notes; * Past events |
| * **Contact us** | * Email and message function |